



MedStar Family  
Choice

5233 King Ave., Ste. 400  
Baltimore, MD 21237  
P 800-905-1722  
F 410-933-2274  
MedStarFamilyChoice.com

## Out of Network Doula Services Process for Prior Authorization

- Doula must complete MFC Prior Authorization form
- Must submit Doula Certificate and must be one of the following
  - Birth in Color
  - Birthers United
  - Doula Trainings International: Full-Spectrum Doula Certification
- Provide Individual NPI number
- MFC will verify Doula is not on Federal and Maryland exclusion lists
- Agree to the MDH approved rates
- Sign Single Case Agreement for services and payment
- Only bill with MDH approved codes
- Comply with MDH Doula Program Manual

Please fax the MFC Prior Authorization form and Doula Certification to 410-933-2274.

Thank you,

MFC Utilization Management Team

**It's how we  
treat people.**